



## Vacation Rental Certificate of Registration Inspection Checklist

This form must be completed and signed by the owner, Authorized Representative, or Designated Responsible Party (DRP). The DRP shall schedule all inspections.

(required) **Vacation Rental Property Address:** \_\_\_\_\_

Prior to issuance of an initial or renewed certificate of registration, the vacation rental must be inspected by City staff to verify compliance with ordinance standards and other applicable City ordinances including zoning regulations. The designated responsible party (DRP) shall schedule and confirm all inspections required by this chapter with the city. If you have any questions, please email [vacationrentals@sarasotafl.gov](mailto:vacationrentals@sarasotafl.gov) or call 941-263-6623.

(required) Please check the boxes beneath "Confirmed by DRP" to confirm that each of the following safety, informational, and general requirements have been met at the vacation rental prior to inspection:

Informational Requirements – The following information shall be posted in a conspicuous location on an interior wall or in a “welcome binder” in the vacation rental:	Confirmed By DRP	Confirmed by City Staff
Street address of the vacation rental	<input type="checkbox"/>	<input type="checkbox"/>
Name and phone number of designated responsible party	<input type="checkbox"/>	<input type="checkbox"/>
Location of the nearest hospital	<input type="checkbox"/>	<input type="checkbox"/>
Non-emergency police telephone number (941-316-1199)	<input type="checkbox"/>	<input type="checkbox"/>
Trash and recycle pick up days/times	<input type="checkbox"/>	<input type="checkbox"/>
Emergency evacuation instructions (map showing location of nearest shelters in the event of a hurricane or natural disaster)	<input type="checkbox"/>	<input type="checkbox"/>
Maximum occupancy	<input type="checkbox"/>	<input type="checkbox"/>
Maximum number of vehicles (note: parking on the street is not allowed for vacation rental occupants)	<input type="checkbox"/>	<input type="checkbox"/>
“Good Neighbor” Notice - “You are vacationing in a residential neighborhood. Please be a good neighbor by not making excessive noise or engaging in boisterous behavior, especially after 11:00 pm. Such behavior can deprive your neighbors of the peaceful enjoyment of their homes.”	<input type="checkbox"/>	<input type="checkbox"/>
Statement regarding audible sound beyond property lines – “Sound that is audible beyond the property lines of the vacation rental unit is regulated by Section 20-5(b) of the City Sound Ordinance and violation of the Sound Ordinance could result in fines to the occupants.”	<input type="checkbox"/>	<input type="checkbox"/>
Safety Requirements – The following items will be inspected for compliance with ordinance standards:	Confirmed By DRP	Confirmed by City Staff
Swimming pool, spa and/or hot tub complies with the current standards of the Residential Swimming Pool Safety Act in accordance with City Code Section 34.5-12(a) – <b>See reverse for more information</b>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke detection complies with the minimum safety standards as set forth in City Code Section 34.5-12(b) – Smoke detector in each sleeping area <u>and</u> outside the immediate vicinity of each sleeping area, detectors shall be powered by ten-year nonremovable, nonreplaceable batteries or interconnected and permanently powered by the dwelling's electrical system.	<input type="checkbox"/>	<input type="checkbox"/>
Carbon monoxide detection complies with the minimum safety standards as set forth in City Code Section 34.5-12(b) - Carbon monoxide alarms shall be located within ten (10) feet of each sleeping room for any dwelling using fossil-fuel burning heater, fixture or appliance, a fireplace or attached garage.	<input type="checkbox"/>	<input type="checkbox"/>
Fire Extinguisher (portable, multi-purpose dry chemical <b>2A:10B:C</b> ) on <u>each floor level</u> as set forth in City Code Section 34.5-12(c) – Extinguishers must be class 2A:10B:C or higher, may be installed on the wall in a common area or in enclosed space with visible markings or written information to indicate the location.	<input type="checkbox"/>	<input type="checkbox"/>
City Code Requirements:	Confirmed By DRP	Confirmed by City Staff
Interior and exterior conditions of property comply with minimum standards	<input type="checkbox"/>	<input type="checkbox"/>
Property (including the city sidewalk) is free of overgrowth, trash, and debris (to include landscape)	<input type="checkbox"/>	<input type="checkbox"/>
Trash and recycle bins are stored properly	<input type="checkbox"/>	<input type="checkbox"/>
RV, trailer, and/or boat stored properly (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>

**I have confirmed that the items listed herein meet compliance with ordinance standards and I understand that a re-inspection fee for any failed inspection shall be assessed in accordance with Chapter 34.5:**

(required) **Owner, Authorized Representative, or DRP Printed Name:** \_\_\_\_\_

(required) **Owner, Authorized Representative, or DRP Signature:** \_\_\_\_\_ (required) **Date:** \_\_\_\_\_

# City of Sarasota Vacation Rental Registration – Inspection Checklist

## Minimum Safety Requirements for Swimming Pools, Spas, and Hot Tubs

A swimming pool, spa or hot tub shall comply with the current standards of the Residential Swimming Pool Safety Act which specifies that a pool, spa or hot tub must meet at least one (1) of the following requirements relating to pool safety features:

1. The swimming pool, spa or hot tub will be isolated from access to the home by an enclosure that meets the pool barrier requirements of the Florida Statute §515.29;
2. The swimming pool, spa or hot tub will be equipped with an approved safety pool cover that complies with ASTM F1346-91 (Standard Performance Specifications for Safety Covers for Swimming Pools, Spas and Hot Tubs);

### **Where a wall of the dwelling serves as a part of the barrier, an additional requirement must be met:**

*(Select one below)*

- a. All doors and windows providing direct access from the home to the pool will be equipped with an exit alarm that has a minimum sound pressure rating of 85 decibels at 10 feet;
- b. All doors providing direct access from the home to the pool will be equipped with self-closing, self-latching devices with release mechanisms placed no lower than 54" above the floor or deck.
- c. A swimming pool alarm that, when placed in a pool, sounds an alarm upon detection of an accidental or unauthorized entrance into the water. Such pool alarm must meet and be independently certified to ASTM Standard F2208, titled "Standard Safety Specification for Residential Pool Alarms. " which includes surface motion, pressure, sonar, laser, and infrared alarms.